



# University Hearing Board Frequently Asked Questions

## **Q. What does the Hearing Board do?**

**A.** The primary responsibility of the University Hearing Board is to hear cases brought against students accused of violating the University Code of Student Conduct. In a University Hearing, a panel of students and faculty consider the evidence and testimony presented and determine whether the accused student is responsible for the violation. If the student is found to be responsible for the offense, the Hearing Board members recommend a sanction.

In addition to hearing cases, Board members also have the opportunity to serve on Student Conduct committees and to participate in educational outreach to the student community.

## **Q. What kind of cases does the Hearing Board hear?**

**A.** By far, academic integrity cases are our most common. However, the Board hears a variety of other cases as well. Theft, sexual assault, use of force, and drug and alcohol violations are just a few of the offenses that the Board has addressed.

## **Q. Who is eligible to join the Hearing Board?**

**A.** Any Rutgers undergraduate or graduate student is eligible, regardless of class year, full- or part-time status, or major.

## **Q. Is this a paid position?**

**A.** No. Members of the Hearing Board are unpaid volunteers who offer their time and effort to serve the University community.

## **Q. When does the Hearing Board meet? What is the time commitment for a Board member?**

**A.** The Board has no set schedule. Hearings are scheduled on a case-by-case basis, Monday through Friday between 9:00 a.m. and 5:00 p.m. Depending on the complexity of the case, hearings usually last three to five hours. Board members are assigned to cases depending on their availability, so scheduling is very flexible.

Board members are also expected to participate in continuing education sessions and outreach activities, which usually require less than five hours per semester.

## **Q. What qualities are you looking for in a Board member?**

**A.** We are looking for students who can be analytical, objective, fair, and responsible. A Board member must be able to work cooperatively in a group, articulating his or her own point of view while considering the opinions of others. Members of the Hearing Board are expected to maintain strict confidentiality and to uphold the ethical standards of the University community, both personally and in their capacity as Board members.

## **Q. How do I apply to the Hearing Board?**

**A.** The first step is to complete an application. You can apply online at <http://hearingboard.rutgers.edu>. Based on the merits of their applications, a select number of students will be invited to attend a day-long training and selection session. During this session, applicants will participate in team exercises and learn about the Rutgers disciplinary system, while the Student Conduct staff will evaluate the applicants on the skills necessary to function as effective Hearing Board members. Based on this training session, a final group of applicants will be appointed to the Board.

For more information on the University Hearing Board, visit  
<http://hearingboard.rutgers.edu>  
or contact the Office of Student Conduct at 732-932-9414.